

# State Youth Council

Meeting Minutes  
10/12/06

## **Members:**

Wayne Griffin  
Norman L. Johnson  
Cecil Robinson  
Rich Parks  
Pamela Russell  
Marie Christman  
Tom Darais

## **Excused:**

Lynette Robinson  
Paul Jackson  
Jill Goodman

## *Not attending:*

Becky Cox  
Scott Williams  
Rickie Bryan  
Travis Cook  
Melissa Freigang  
Paul Otto  
Richard Walker

## **DWS Staff**

Jane Broadhead  
Ann Barnson  
Rod Barlow  
Dennis Broad  
Lesnie Foster  
Tami Huntington  
JoJo Gale  
Julie Lay

## **Guests:**

Keith Gabel  
Jackie Nielson  
Kevin Miller  
John Fullmer  
Parley Jacobs  
Carol Robinson  
Kendall Crittenden  
Lacey Cherrington  
Shauna South  
Marty Kelly  
Angela Romero

## ***Welcome and Opening Business***

Jane Broadhead welcomed everyone to the meeting. She informed the group that we are being tape recorded because of a new law passed by the legislature, which requires the recording of all public meetings by sound and in writing. The group introduced themselves.

Jane passed a rooster around and asked that everyone look at the contact information and to make any corrections necessary.

Growing a Healthy Workforce is the theme of the conference today. Jane wants to make sure that the young people we serve become a successful part of the Workforce. The services we deliver with WIA are an important part of that.

The Council reviewed the minutes of 07/20/06. On the third page there was a question concerning a name, it was correct. Concerning the Youth Leadership Projects, Ann Barnson noted that the Western Region report on painting murals was incorrect; it should be in the Mountainland Region report. Jane will correct and update the minutes with the details of the various projects in the Western Region. Cecil Robinson made the motion to

approve the corrected minutes, Wayne Griffin seconded. The motion passed unanimously.

The Council discussed the performance outcomes and budget reports. The following significant items warrant mention:

- The out-of-school youth expenditures for the PY05, which ended June 30, was 60%, which was excellent for program year 2005. The expenditure target for PY06 is 70%. Jane wanted everyone to know that a concerted effort to move towards the 70% goal has occurred across the state.
- Utah is moving from the seven statutory outcome measures that we are familiar with, to three common measures. The report distributed shows both the seven statutory measures and three common measures. The red or bolded areas are those that reflect measures where we did not meet the planned level. However, we did fall within 80% of the planned level, which means DOL will not “sanction” Utah (we will not lose money). We did not do as well as we normally do, but as we began moving towards the three common measures, we may have taken our eyes off the seven statutory measures.
- We have not negotiated the common measure outcome levels with the Department of Labor. DWS is not sure if negotiations will be required for PY06, or if this will be a baseline year. Rows H, I, and J on the report represent the three common measures; Placement in Employment or Education, Obtained Degree or Certificate, and Literacy/Numeracy gains.
- There is a difference between the common measures definition of “certificate,” and the statutory outcome definition of “credential.” DOL adopted the United States Department of Education’s definition of certificate. For the statutory measures, states defined “credential,” and Utah defined it very broadly.

Shauna South asked how to get a copy of the definition. SYC members may ask the DWS Program Specialist from their region for a copy, and Jane will include it in today’s minutes. The definition of credential is:

*A certificate is awarded in recognition of an individual’s attainment of measurable technical or occupational skills necessary to gain employment or advance within an occupation. These technical or occupational skills are based on standards developed or endorsed by employers. Certificates awarded by workforce investment boards are not included in this definition. Work readiness certificates are also not included in this definition. A certificate is awarded in recognition of an individual’s attainment of technical or occupational skills by:*

- *A state educational agency or a state agency responsible for administering vocational and technical education within a state.*
- *An institution of higher education described in Section 102 of the Higher Education Act (20 USC 1002) that is qualified to participate in the student financial assistance programs authorized by Title IV of that Act. This includes community colleges, proprietary schools, and all other institutions of higher*

*education that are eligible to participate in federal student financial aid programs.*

- *A professional, industry, or employer organization (e.g., National Institute of Automotive Service Excellence certification, National Institute for Metalworking Skills, Inc., Machining Level I credential) or a product manufacturer or developer (e.g., Microsoft Certified Database Administrator, Certified Novell Engineer, Sun Certified Java Programmer) using a valid and reliable assessment of an individual's knowledge, skills and abilities.*
- *A registered apprenticeship program.*
- *A public regulatory agency, upon an individual's fulfillment of educational, work experience, or skill requirements that are legally necessary for an individual to use an occupational or professional title or to practice an occupation or profession (e.g., FAA aviation mechanic certification, state certified asbestos inspector).*
- *A program that has been approved by the Department of Veterans Affairs to offer education benefits to veterans and other eligible persons.*
- *Job Corps centers that issue certificates.*
- *Institutions of higher education, which is formally controlled, or has been formally sanctioned, or chartered, by the governing body of an Indian tribe or tribes.*

Rod Barlow asked about the Younger Youth Diploma Attainment measure. According to the report reviewed (4<sup>th</sup> quarter 2005), Utah missed that outcome by 12.3%, the level attained was 53.7% and the negotiated rate was 66%. Jane responded by indicating that it is her opinion that while we have been focusing attention on common measures, we have neglected the statutory outcomes, especially this one. DWS asked youth workers to review their caseload to make sure they have taken credit for all diplomas attained by younger youth. The WIA Annual Report reflected those efforts. The outcome level for this measure in the annual report is 54.2% instead of 53.7%.

There was a question about the timeline for the old measures. Jane indicated that the "oldest" timeline is from 04/01/04 to 03/31/05 for:

- Older Youth (OY) Employment Retention
- OY Earnings Increase

The next timeframe is from 10/01/04 to 09/30/05 for:

- OY Entered Employment
- OY Credential

The timeframe for all of the Younger Youth (YY) measures is 04/01/05 to 03/31/06, (YY Diploma Attainment, YY Retention, YY Skill Attainment).

Beginning July 2006, Utah moved to common measures. Details regarding common measures for youth include:

- The reporting period for the Entered Employment or Education and Attainment of Degree or Certificate measures is the first 4 of the last 7 completed quarters; e.g. if a youth exits the program in October, November or December 2006, the timeframe for the measure is 12/1/05 to 12/31/05.

- DWS reports the Literacy/Numeracy Gain outcome each quarter and it is not based on a youths exit date. The timeframe is the last four completed quarters; e.g., if the anniversary of the youth's participation date is October 15 2006, the timeframe for Literacy/Numeracy Gain is 10/01/05 to 09/30/06.

### ***When to do PY06 Goal Setting***

Marie talked about the State Youth Council goal setting activity that we started working on in the July meeting. We need to finish, and since we are talking about scheduling it later, we should set goals for both PY06 and PY07. There was discussion around when and how. Members decided to hold a full day goal setting session in place of the January meeting.

### ***Youth Visions Update***

Pam Russell reported on a Youth Forum held in Atlanta that she and a cross-agency team attended to strategize about improving services and outcomes for Utah's at-risk youth. She mentioned that it was an excellent planning session for interagency collaboration. The YouthFed Team sponsored the event and the School and Main Institute facilitated the planning sessions. The YouthFed Team is comprised of the following agencies:

- US Department of Education
- US Department of Health and Human Services
- US Department of Housing and Urban Development
- US Department of Justice
- US Department of Labor
- US Social Security Administration
- Corporation for National & Community Services

Utah's team members are:

- Connie Laws, Jane Broadhead – Department of Workforce Services, WIA
- Pamela Russell-Department of Human Services
- Division of Child and Family Services
- Ron Harrell- Department of Human Services, Juvenile Justice Service
- Richard Walker – Department of Community and Culture – Division of Housing and Community Development
- Brandon Sewell – Mountainland Consortium of Schools - WIA Youth Provider
- Travis Cook – Utah State Office of Education - Youth in Custody
- Lloyd Laws – Utah State Office of Rehabilitation - Work Incentive Program Assistance

The team spent some of the time hearing information from other states; however, most of the time was with the facilitator and our team. Utah's application for the Forum ranked #3 out of the 24 states that applied. The YouthFed Team invited sixteen states to the Forum. The focus on the partnership with the Social Security Administration is to do a better job serving youth with disabilities. Instruction from DOL also indicates that states

need to serve Native American youth at a higher level. The SYC will be involved in adding to the service priority structure.

Utah's team will report progress to the State Youth Council as they continue strategizing. There is a potential for getting funds from the YouthFed Team for pilot projects. Utah will apply.

### ***Other Business***

Marie asked if everyone has received the report that we reviewed in the April meeting titled "State of Utah – Department of Human Services, Assessing Outcomes of Youth Transitioning from Foster Care, November 1, 2004." It is available at [www.dhs.utah.gov](http://www.dhs.utah.gov). It is an evaluation of the first two years of the Transition to Adult Living initiative. The intention is that the report be a springboard to help us identify better ways to help youth. Please be aware that the report is categorized by DCFS regions, not DWS regions.

DWS, the two Utah Job Corp Centers and Management Training Corporation are updating the Job Corps Memorandum of Understanding. This was an informational item for the group. Someone asked about the MOU, what specifically is included. Jane indicated that it would improve the partnership between DWS/WIA and the Job Corps Centers in Utah. It also includes language about data sharing.

The next meeting will be in January. The exact date will be e-mailed to everyone.

Marie thanked everyone for being here.

The meeting adjourned at 9:00 a.m.